

## Return/Exchange Form

**step 1:** Fill out the box below.

CUSTOMER INFORMATION			
Name:			PO #:
Address:			
City:	State:	Zip Code:	Phone:

**step 2:** List items to return.

ITEM #	ITEM DESCRIPTION	QTY	REASON FOR RETURN

**step 3:** Select one of the options below:

**Return:** A refund will be issued for the original merchandise value of your items, using your original payment method.

**Exchange:** List the items you would like in the box below. If additional costs apply, please fill out your credit card information under "Method of Payment". Sales tax and applicable shipping fees will be automatically calculated.

exchange/new items

ITEM #	ITEM DESCRIPTION	QTY	

### Method of payment

VISA       MasterCard       American Express

Card #: \_\_\_\_\_ 3-digit security code: \_\_\_\_\_ Exp Date (M/Y): \_\_\_\_\_ Signature: \_\_\_\_\_

**step 4:** Ship your items. Carefully pack your items with this return form in a sealed box. Affix the return label from the bottom of this form to the outside of the box, and return the items to our Web Returns Center via any traceable shipper.

### Return/Exchange Label



simplehuman  
Web Order Returns  
19801 S. Vermont Avenue  
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